

NIFPI Project Reporting and Publication Guidelines

Public release of publications and media requirements

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The following guidelines are provided on requirements for public release of publications and media requirements for NIFPI projects:

- Contractual permission to publish or make public media comment by research projects must be approved by Forestry and Wood Products Australia (FWPA) under the terms of NIFPI project contracts;
- Any public media on your project must be first discussed and approved by FWPA who will coordinate this with the relevant state government and Australian government;
- All documents should comply with FWPA publication standards including required acknowledgement of funding as per the NIFPI project contracts with FWPA, this includes peer reviewed scientific publications;
- NIFPI project publications for public release must first be approved by the project steering committee, including by the nominated NIFPI Centre steering committee member nominated to your project;
- Steering Committee approved publications should then be submitted to FWPA for publication approval and public release. Once approved by FWPA, these will then be loaded to the NIFPI website on the condition the same document is mirror hosted on your own research organisation website; and
- NIFPI project final reports will be approved by the NIFPI Centre Committee before public release on the NIFPI website as per your current contract agreement. Please note that the Centre Committee may request an independent peer review of draft final reports at the Committee's discretion. If your project is selected for peer review you will be provided a copy of the reviewers comments along with a request for a response to the review and an amended final report if necessary, Once approved and loaded to the NIFPI website, you will receive notification that your project final report has been released and you can then make this publically available for download on multiple websites including the website of your research organisation.

Project contracts allow NIFPI program to use project reports and summaries for external stakeholder publication including on the NIFPI website www.nifpi.org.au

Projects should contact FWPA for additional guidance or an anticipated timetable of potential announceables that could be used to publish and promote the findings from your project and impacts for the forestry and wood products industry. Projects should provide an update to NIFPI via FWPA as opportunities arise as the project proceeds.

To discuss these reporting requirements further, or have any specific media or publication enquiries, please contact Jarrod Gooden FWPA email jarrod.gooden@fwpa.com.au or phone 03 9927 3221.